

NOTIFICATION OF NO FURTHER ACTION

Dear

I refer to the offences for which you were recently arrested on _____, the details of which are:

Offence 1:	Date:
Offence 2:	Date:
Offence 3:	Date:
Police Station:	Custody Record No:

It has been decided that no further action will be taken at this time in respect of the offence(s) detailed above, for the following reason(s):

- There is insufficient evidence to provide a realistic prospect of conviction.
- Although there is sufficient evidence to provide a realistic prospect of a conviction, a prosecution is not in the public interest. You should note that the police may contact you further to inform you that your name will be retained on their records as being responsible for committing the offence(s).

The case will be kept under review. If further evidence becomes available in the future, you may be re-arrested and a decision to charge may be made.

The decision not to charge may be re-considered if a review indicates that it was clearly wrong and should not be allowed to stand.

This notice only applies to the offence(s) specified above. If you are currently on bail to return to the police station in respect of these offence(s) it will not now be necessary for you to return. It is important to note that any bail conditions imposed in relation to any other offences will still apply.

The fact that no further action is being taken at this time does not prevent an aggrieved party pursuing criminal proceedings or civil remedy.

Yours faithfully

[Signed Custody Officer]

cc: Parent / Guardian *(if applicable)*